



English Language Centre – Intensive Academic English Program Applicant Information Bulletin 2023-2024

Application Deadlines

Fall 2023: August 1, 2023

Winter 2024: November 1, 2023

Spring/Summer 2024: April 1, 2024

The [English Language Centre \(ELC\)](#) at the University of Manitoba (UM) offers the full-time [Intensive Academic English Program \(IAEP\)](#). The IAEP is delivered both in-person and remotely.

This program prepares you for university studies by providing you with the language skills necessary to succeed academically. For more information, please visit our website: umanitoba.ca/iaep.

Important Deadlines

Term	Application and Submission of Documentation* deadline	Tuition Fee Deadline
Fall 2023	August 1, 2023	August 15, 2023
Winter 2024	November 1, 2023	November 15, 2023
Spring/Summer 2024	April 1, 2024	April 15, 2024

*English Proficiency results (if you have any). High school transcripts, post-secondary education transcripts, proof of graduation (diploma, certificate, etc.) and any other academic documentation requested. This applies for conditional admission to undergraduate degree studies.

Application Options

To apply, go to https://apply.umanitoba.ca/portal/ug_app

You have 5 options to [apply](#):

- Conditional Admission: English Language Centre Plus University Studies (Advanced/Direct Entry)
- Conditional Admission to one-year Certificate Programs
- Conditional Admission to the International College of Manitoba
- Regular Admission: English Language Centre Only
- Already applied to University of Manitoba-need English Language Centre

Conditional Admission: English Language Centre plus University Studies (Arts, Science or University 1)

Conditional admission is an option where you will gain acceptance to an undergraduate program on the condition that you complete the English Language Centre's Level 5 program first. This is an excellent option for students who have met all other academic requirements but do not meet the University's English Language Proficiency requirements.

After you complete the ELC's Level 5 program you will be able to move directly into your undergraduate program without submitting a new application. Once you are accepted for conditional admission you will be granted a Standardized Letter of Acceptance which can be used for study permit application purposes to [Citizenship and Immigration Canada](#). In order to apply for your study permit you will require a Standardized Letter issued by our institution which indicates your study dates and program information.

Conditional Admission is available for:

Direct Entry (available for students who completed high school but have completed fewer than 24 credit hours of post-secondary level study).

- [University 1](#) (for first year students)
- [Faculty of Arts](#)
- [Faculty of Science](#)

Advanced Entry (available for students who have completed 24 credit hours or more of post-secondary level study)

- [Bachelor of Arts](#) (General) (degree program for transfer students)
- [Bachelor of Science](#) (General) (degree program for transfer students)

Note: Students are required to declare all levels of previous post-secondary (university and college) education on the application. Failure to do so may result in disciplinary action.

Students who wish to apply to other faculties such as Business or Engineering must submit a separate application after they have completed their studies in the English Language Centre.

Conditional Admission to one-year Certificate Programs

Extended Education (EE) has partnered with the English Language Centre (ELC) to offer students a conditional pathway to admission into Applied Business Management, Applied Human Resources Management, and Applied Business Analysis.

Students who successfully complete the Academic English Program for University and College Entrance (AEPUCE)/Level 5 of the Intensive Academic English (IAEP) meet the English language proficiency requirements for the intensive programs.

Students can gain **conditional admission** to the **intensive programs** provided they meet the following criteria:

1. Meet the IAEP [Level 5/ AEPUCE Entrance Requirements](#).
2. Meet the intensive programs education and work experience admission requirements. For more information and to apply, please go to: <https://umextended.ca/international-professionals-students/>

For more information please contact: extended@umanitoba.ca

Conditional Admission to the International College of Manitoba

If you don't meet the minimum English language requirements for your desired International College of Manitoba (ICM) program, you may choose to enroll in UM's Intensive Academic English Program (IAEP) to improve your academic English language proficiency. IAEP is the only English language program that will gain you conditional admission to ICM! For more information go to www.icmanitoba.ca/

Regular Admission (English Language Centre Only)

Regular Admission is an option where you are accepted to the English Language Centre and not to any undergraduate program. This option is best suited for students who are wishing to increase their academic English ability, or for those who wish to go on to Graduate Level Studies¹.

Students who are accepted for Regular Admission will be required to pay a tuition deposit fee after which they will be issued a Letter of Acceptance for one semester of study (about 4 months).

Note: No documents such as transcripts or proof of graduation are necessary when applying for regular admission. If you have an English Proficiency Score (such as IELTS, TOEFL, Duolingo, etc.) please submit it when applying or by email to elc@umanitoba.ca.

Already applied to University of Manitoba - Need English Language Centre

If you have already submitted an initial application to an undergraduate program listed below, but you do not meet the University of Manitoba English Language Proficiency Requirement, you can request to have your application changed to **conditional admission**.

To do this please send an email to elcapps@umanitoba.ca to confirm that conditional admission is possible—we currently offer conditional admission to University 1, Faculty of Arts, Faculty of Sciences.

You will then be asked to apply to the **English Language Centre Only**. Once this application is submitted and the application fee is paid, your applications will be combined, and you will be assessed for conditional admission.

Intensive Academic English Program (IAEP) Admission Requirements

To be eligible for the IAEP, students must:

- be 17 or older before the start of the term,

¹ Students need to apply directly to the [Faculty of Graduate Studies](#).

- meet Canadian Study Permit (Visa) requirements,
- read, understand and abide by all program guidelines including the refund policy

All students who have not been admitted directly into Level 5 will take a placement test. Students will be required to take the [Duolingo English Test](#) (DET). This test will determine which level students are placed in.

This placement test is required for all new students, except for those who have already met the Level 5 entrance requirement.

Level 5 Entrance Requirement*:**

- IELTS (5.5 or higher), or
- 5.5 (Academic) or higher in the International English Language Testing System Indicator (IELTS Indicator)
- TOEFL (minimum 16 in each component and 70 overall), or
- CAEL (50 or higher), or
- Pearson Test of English (PTE) 45
- Duolingo English Test (95 and above)
- *** The ELC reserves the right to place a student in a level the Centre believes is appropriate for maximum learning, regardless of any standardized English proficiency test result.

Important Program Dates

	Language Test Scores*/Duolingo English Test Submission Deadline	Orientation (Mandatory)	Class Announcements & First class (Official attendance begins)
Fall 2023	August 15, 2023	September 5, 2023	September 6, 2023
Winter 2024	November 15, 2023	January 8, 2024	January 9, 2024
Spring/Summer 2024	April 15, 2024	May 6, 2024	May 7, 2024

Attendance Policy

- Students who exceed 10 absences will fail the term.
- ELC Fieldtrips (one or two per term) are considered class time and attendance will be taken (in-person only)

Withdrawal Policy

- Students must request an official withdrawal in writing to the ELC Office.
- The ELC does not refund:
 - ELC Application fees
 - \$500 non-refundable tuition fee (NRF)
- Students who do not officially withdraw, but stop attending, will be marked as a Fail, with no refunds given.

More information on withdrawal, deferral and refund policies can be found here on the website:
<http://www.umanitoba.ca/student/elc/fulltime/withdrawal-deferral-and-refunds-policy.html>

Course Information: For information about course content, course schedule, textbooks and technical requirements visit <https://umanitoba.ca/english-language-centre/course-information>

Contact Information

English Language Centre

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65 Chancellor's Circle
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1-204-474-9251

Monday to Friday, 8:30 a.m. to 4:30 p.m.